

### Minutes of Meeting

Minutes of the 4th meeting of DEPC in respect of Vellore district held on 08.04.2025 at District Collectorate, Vellore.

The List of participants is as follows:-

1.Chairperson	Tmt.V.R.Subbulaxmi., I.A.S District Collector, Vellore.
2.Co-Chair	Thiru.Banavath Punnam Kumar Joint DGFT,Chennai
3.Convener	Thiru.R.Ramani., General Manager, District Industries Centre, Vellore
4.Members	1 Thiru.Samson, Representative, Council of Leather Export (CLE) 2. Representative , Apparel Export Promotion Council(AEPC) 3. Representative, Agricultural& Processed Food Products Export Development Authority(APEDA) 4.Representative MSME,DFO,Chennai 6. Representative, Vellore District Micro, Small Entrepreneur Association. 5. Deputy Director, Dept of Agricultural Marketing and Agri Business 6. Representative, Vellore District Micro, Small Entrepreneur Association.
5.Invitees	MSM Enterprises , Vellore District

The agenda items were discussed as follows:-

#### **Agenda Item No.1:**

#### **Confirmation of the Draft District Export Action Plan (DEAP)**

Discussion	:	Draft District Export Action Plan was shared to the stakeholders for vetting and provided suggestions. Some more time need by the members to study the plan. Representative from ACTIV suggested to incorporate details of SC/ST Entrepreneurs in the plan
Action /decision taken	:	Under Consideration
Person / Dept responsible	:	DEPC

**Agenda Item No.2:****Review of potential product identified and notified for Export Promotion in the district**

For Vellore, potential product for the export in One District One Product (ODOP) initiative is Leather. Other potential products identified in the District for export is Readymade Garments and Agro products.

Discussion	:	AEPC explained the schemes and benefits for the exporters registered under the AEPC.
Action /decision taken	:	-
Person / Dept responsible	:	-

**Agenda Item No.3:****Establishing Nodal Officer / One point help desk at DICs as notified by the ICDIC**

Discussion	:	One point help desk is in function in the DIC, Vellore
Action /decision taken	:	Continuous Monitoring of help Desk
Person / Dept responsible	:	GM, DIC

**Agenda Item No.4:****Frequency for holding the DEPC meetings**

Discussion	:	The frequency for holding the DEPC meetings is once in a quarter. For this FY2024-2025, this is the 4th meeting. From next FY, the meeting will be conducted once in a quarter
Action /decision taken	:	-
Person / Dept responsible	:	GM, DIC

**Agenda Item No.5:****Creation of Exporters Database in the District for documentation**

Discussion	:	The format communicated to MSME enterprises to create Export Database.
Action /decision taken	:	Requested Export Oriented MSME's may provide the required details in the format
Person / Dept responsible	:	GM, DIC

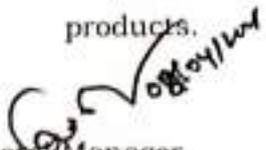
**Agenda Item No.6:****Identification of bottlenecks and follow up action to taken for export in the district**

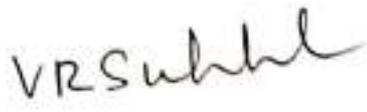
The exporters in the district shall provide the bottlenecks in the process.

Sl. No.	Issue	Proposed Action	Level of Intervention Dist./State	Action Taken/Status
1	Skill Development Centre for Leather related Products	MSME Enterprises may utilize the INDSETI, Vellore for Training the Candidates by arranging the faculty.	District Level	Leather Industries are requester to arrange for faculty
2	Testing Lab for Leather Products	Micro Enterprises in the Leather Products Manufacturing are suggested to come with a detailed project report for setting up testing lab under M-CDP	District Level	Meeting conducted on 12.02.2025 and 19.02.2025 with leather industries and discussed about the M-CDP scheme. They requested some more time for finalizing the project.
3	Request for Concession of Registration Fees for MSME's in Export Promotion Councils	Requesting J-DGFT to consider the request of MSMEs	State Level	As per guidelines in force the request could not be considered

**Agenda Item No.7:****Other items (if any with the permission of the chair)**

- The Chairman has advised the following:
  1. JDGFT and AEPC to submit the complete details of Exporters in Vellore District before the next meeting.
  2. APEDA to submit the details of Traditional Rice exporters before next meeting.
- The Representative of APEDA requested time to verify export guidelines for exporting Traditional rice varieties and other agricultural related products.

  
General Manager  
DIC / Convener

  
District Collector/ Chairman